

Melrose Park Police Department
P-Ticket Mediation Form

Directions: If you wish to have your parking ticket dismissed, you may complete this form and submit it to a clerk. A police commander will review it, and you will be notified of the decision via mail. **No cases will be mediated after a delinquent notice has been mailed.** Please print legibly.

Your name:	Phone #:
Address:	City/State/Zip:

Ticket #:	Date/Time:	Officer:
Violation:	Location:	

Vehicle

Color:	Year:	Make:	Model:
License Plate #:	State:		

Describe the special circumstances you feel justify the dismissal of your ticket:

THE FOLLOWING ARE **NOT** REASONS FOR DISPUTING PARKING TICKETS:

- Lack of knowledge of Village and state rules and laws
- Not able to find legal parking
- Failure to pay parking fees

Consideration will be given one time only per vehicle.

Your Signature: _____ Date: _____

Do Not Write Below This Line – Police Department Use Only

Date Received: _____ Received By: _____

Supervisor's Comments:

DISPOSITION:

_____ Ticket dismissed (no fine, no court appearance) because:

_____ It was improperly issued

_____ It was properly issued, but there are mitigating circumstances

_____ Ticket will not be dismissed. The fine is payable until the assignment of a court date.
The due date has been extended to: _____

Reviewed By: _____ Date: _____